Continuing Review Process

During the initial protocol assessment and the determination of the appropriate review category, IRB members must also establish the frequency for continuing review periods. The frequency of continuing review periods is specified in the 'Cayuse Configuration' section below.

Review Requirements by Category

Continuing reviews and Expiration dates are mandatory for protocols classified under **Expedited** and **Full Board** levels of review.

- **Determination:** During the initial application assessment, Board members determine the required review level and frequency.
- **System Integration:** This determination triggers the automated notification schedule within **Cayuse** based on the selected frequency.

Cayuse Configuration

The review requirements are categorized in Cayuse as follows:

- **Exempt:** Continuing review is required every 3 years.
- **Expedited and Full Board:** Assigned to at least one Board member for review, a continuing review is required at least once a year, as the longest.

Implementation

To apply these settings, Board members must complete the Review Form as follows: